

Check List for Farm Building Permit

Robeson County Department of Building Safety and Code Enforcement

To construct, install or make alterations any new or existing farm building you must make application to obtain by providing the following:

1. **Owner and Bona-Fide Farm Verification**
 - a. Property owner must provide a copy of the recorded deed.
 - b. A detailed Site Plan indicating adjacent streets, driveway and building orientation including set back distances from property lines.
 - c. The assigned ASCS Farm number of the farm.
 - d. GIS / E-911 Address and Flood Plain Hazard Map issued by the Robeson County Mapping Department. (Located on southwest corner of Walnut and E. 5th Street)
 - e. Certification from Robeson County Tax Office all delinquent taxes are paid
2. **Septic Tank Approval** “Issued by the Robeson County Environmental Health”
 - a. Soil Evaluation “Perk Test”
 - b. Permit to install or make improvements to existing septic system
 - c. “Approvals” required for the issuance of Certificate of Completion/Occupancy
3. **DOT Driveway Permit** “Issued by NC Department of Transportation”

Is required to obtain access to the property from a state maintained right of way. G.S. 136-18(5) and 136-93
4. **NC DENR Permit** (if applicable) Title 15A, Section 4B.0127(c).
5. **Flood Elevation Certification** “If building site is determined to be located in the Special Flood Plain Hazard Area”
6. **Construction Drawings** “May require a seal from a NC Registered Design Professional”

Unless exempted in the North Carolina Administration and Enforcement Code Chapter 3 “Permits” Section 302.4 exceptions 2, 3, 4, and 5.
7. **Building Permits** “Issued by the Robeson County Department of Building Safety and Code Enforcement”

Note: The construction, reconstruction, alteration, repair, movement to another site, removal, or demolition of any building may not be commenced or proceeded without first securing each permits as required by the NC Building Code. G.S. 153A-357 and 160A-417

Permits required:

- a. Building “Fee may be waived for buildings exempted from NC Code Requirements”
- b. Electrical “There are no exemptions from the NC Code Requirements”
- c. Plumbing “ “ “ “ “ “
- d. Mechanical “ “ “ “ “ “
- e. Insulation “ “ “ “ “ “

A Building Permit is required on all farm buildings. The fee for the permit will be waived in the event the proposed building is exempted from the requirement of the NC Building Code. The permits may be obtained by the owner provided it is to be occupied by the same and not leased to any other individual or identity. All permits not issued to the owner must be obtained by a state qualified licensed individual in the appurtenant trade.